



## Job Description



### **Software Developer (Part-time 1 year contract)**

Location: Richmond Hill, Ontario, Canada

#### **Who we are?**

Richmond Hill Christian Community Church (RHCCC) is an evangelical church with 35 years of history serving in the Richmond Hill and Greater Toronto Area. Our congregation is over 4,000 people and in three difference languages, Cantonese, English and Mandarin. To learn more about RHCCC, visit [rhccc.ca](http://rhccc.ca)

#### **What is the opportunity?**

You will be part of the newly expanded Central Technology Team and play an important role in developing and customizing key software platforms that will be core in enabling RHCCC's ministries. With the digital world being a key ministry differentiator and disruptor, especially since the pandemic, RHCCC has identified cloud technologies as a key area of investment. Your work will bring major impacts to how the church runs our ministries and how effectively we can reach our audience and bring them to Christ.

You will partner with a wide range of pastoral and non-pastoral staff and volunteer teams to help move ministries forward with technology.

#### **What will you do?**

- Under the direction of the Director of Technology, work on software coding projects
- Cloud-based self-hosted software installation, customization, patching and upgrades
- Execute on new technology implementation projects as required
- Respond to technical problems and perform troubleshooting
- Conduct training sessions, write user guides, and record tutorial videos
- Research and pilot new software and tools
- Liaison between internal ministry users and external vendors & developers
- Review and QA the work done by other developers and volunteers
- Work effectively with other tech staff and volunteers

## What do you need to excel?

- A mature Christian and commit to the philosophy, values, mission and Tenets of Faith of RHCCC
- At least 3 years of working experience as a software developer
- Resourcefulness with a can-do attitude
- Work well in a fast-paced and constantly changing environment, and the ability to create order and structure out of chaos
- Patience and compassionate mind for non-technical end users
- Excellent people skills and ability to communicate effectively with non-technical users in languages they can understand
- Specific experiences in the following areas:
  - Proficiency in at least one set of full stack programming language & framework from database to application/web server to front-end JavaScript & CSS
  - Working knowledge with APIs and other Web standards
  - Azure / AWS / Google cloud
  - Web servers and databases
  - Linux environments
  - Web-based software
- Preferable additional skill sets:
  - Mobile apps development
  - Knowledge in IT security
  - Verbal and written communications in Chinese (Cantonese or Mandarin)

## Working conditions

- Around 2 days (16 hours) of work a week. The exact number of hours and days can be negotiable.
- 1 year contract with possibility to renew or convert to permanent based on RHCCC's needs and your performance
- Remote working is possible for the majority of the time, with occasional on-site work as needed
- Some work outside of standard office hours is necessary due to church event schedules, technical emergencies, and schedules of volunteers for meetings

## Reporting structure

You will report to the Director of Technology.