



Job Description

Job title	<i>Program Lead of Children's Ministry (Elementary Division)</i>
Congregation	<i>Young Life Development Ministry (YLD)</i>
Reports to	<i>YLD Pastor In Charge / Children Pastor</i>
Revised Date	<i>Jan 10, 2019</i>

Congregation Summary

In partnership with families, the YLD Ministry aims to grow a solid and authentic faith in our young generation's lives so that they become life-followers of Jesus Christ.

Purpose of the Position

Together with the Children's Ministry staff team including Children's Pastor, other Program Leads and Ministry Assistants, the Program Lead coordinates the development and implementation of Christ-centered and dynamic programs for elementary children that align with all YLD ministries for students up to Grade 12, and in particular for a smooth transition to Junior High Division.

Job Summary

The Program Lead of Children's Ministry (Elementary Division) provides leadership in programming, volunteer coordination and supervision, operational procedures and partnership with parents to develop the spiritual growth of children and to reach out to children in the community. There may be a focus in early childhood or elementary grade programs based on the successful candidate's experience and YLD Children's Ministry needs.

Qualifications

- Mature and growing Christian with a passion in winning children for Jesus Christ;
- Commitment to RHCCC and YLD vision, mission and values;
- A team player with strong interpersonal, communication and leadership skills, and able to relate well with parents;
- Experience in children work in church or other settings;
- Fluency in English, and some knowledge in Cantonese and/or Mandarin is an advantage;

- Related seminary training in children’s ministry, experience in elementary education and/or demonstrated ability to supervise a large number of volunteers are preferred assets;
- Proficiency in using Microsoft office applications.

Working Conditions

- May require to serve on Sunday morning and afternoon concurrent to Cantonese, English and Mandarin adult worship services (day off on Monday).
- May require to attend meetings during weekdays, evenings and weekends.
- May require to work on weekends, Christmas and Good Friday for special ministry events.

Approved by:	<i>Paul Ting, Executive Pastor</i>
Date approved:	<i>Jan 10, 2019</i>
Reviewed:	